

## MINUTES

### FINANCE COMMITTEE MEETING

May 28, 2015 – 5:30 p.m.

Town Manager's Office

Present: Councilor Shonn Moulton, Chair; Councilors Bruce Roullard and Ron Shepard

Also Present: Town Manager David Cole and Finance Director Sharon Laflamme

1. Approve minutes of the April 23, 2015 Finance Committee Meeting.

A motion was MADE by Councilor Shepard, SECONDED by Councilor Roullard, and VOTED to accept the minutes of the April 23, 2015 finance committee meeting as distributed. Unanimous vote.

2. Review and discuss April Financials.

The Finance Director reported that with 83.3% of the fiscal year completed, 82.6% of the budget has been expended. She also reported that 86.6% of non-property tax revenue and 58.2% of the property tax revenue have been collected.

The Committee reviewed and generally discussed the April financials.

3. Review and discuss request to write-off balances of Rescue Fees.

The Committee reviewed a list of uncollectible rescue fees that staff recommended be written off. The total amount requested to be written off is \$67,795.10. After discussion, a motion was MADE by Councilor Roullard, SECONDED by Councilor Shepard, and VOTED to recommend to the Town Council to approve the write-off of the rescue receivables as presented. Unanimous vote.

4. Update on tax acquired properties.

The Finance Director distributed an update on real estate foreclosed property as of May 28, 2015.

The Town Manager distributed a map depicting the location of several properties: one Mosher property, two Deering Road properties, and one Saco Street property. The Committee discussed the properties and will continue discussions in on this item in mid to late August.

After discussion, it was the general consensus of the Committee that the process going forward will be to select a broker, hold a Council workshop on Preble Street and Sampson House, and then decide on the properties to list with a broker. The Committee requested that the Assessor attempt to determine if anyone is residing at 294 County Road.

5. Other business.

The Finance Director reported on a request from the Assessor to write off taxes owed by Gorham Copy Center for tax years FY 2013 and 2014. She reported that the Assessor determined the taxes to be uncollectible because the business has been closed since 2012. After discussion, a motion was MADE by Councilor Roullard, SECONDED by Councilor Shepard, and VOTED to approve the write-off of personal property taxes for Gregoire Welders for tax years 2013 and 2014. Unanimous vote.

The Finance Director reported that she received a request from James Gregoire of Gregoire Welders that the balance owed on his personal property taxes be written off because he has not been in business since 2010 and believes he was billed in error. After a general discussion, it was the consensus of the Committee that after further research, the Committee will consider at their next meeting whether to write off 2010-11 and 2011-12 personal property taxes for Gregoire Welders.

The Committee discussed Mr. Rocky Ackroyd's offer to purchase a small parcel of Town owned land located between his property and Tow Path Road (111.83.3) for \$3,600. This item was originally discussed at the Committee's April 23, 2015 meeting but no action was taken at that time. After a brief discussion, a motion was MADE by Councilor Roullard, SECONDED by Councilor Shepard and VOTED to recommend to the Town Council to accept Mr. Ackroyd's offer. Unanimous vote.

6. Schedule next meeting.

The next meeting of the Committee was scheduled for June 25 at 5:30 p.m.

7. Adjournment.

There being no further discussion, the meeting adjourned at 6:20 p.m.

Respectfully submitted,

Jeri Shedon, Ass't to the TM/HR Director